



## State Election Commission, Maharashtra

1st Floor, New Administrative Building,  
Hutatma Rajguru Chowk, Madam Cama Road,  
Mumbai – 400 032.

Website: [mahasec.maharashtra.gov.in](http://mahasec.maharashtra.gov.in)

Email: [sec.estt@mah.gov.in](mailto:sec.estt@mah.gov.in)

Phone: 022-22843878

### **ADVERTISEMENT FOR** **“ EMPANELMENT OF ADVOCATES & LAW FIRMS”**

The State Election Commission is considering empanelling advocates & law firms for matters related to the State Election Commission, Maharashtra before the Hon'ble High Court of Judicature at Bombay at Mumbai as well as benches at Aurangabad, Nagpur and Kolhapur. Applications are invited from eligible and experienced advocates and law firms.

(Law Firms with at least 10 years of experience in High Court matters and having advocates with knowledge of Marathi are required. Preference will be given to firms with relevant experience as per the Commission's criteria.)

The applicants who have already applied for the post of Advocate for Aurangabad bench as per the previous advertisement dated 12<sup>th</sup> August, 2025 need not apply again as their applications will be considered now.

The proforma of Application is available on the official website of the State Election Commission, Maharashtra (<https://mahasec.maharashtra.gov.in>).

The last date for submission of application along with relevant documents is on or before 24<sup>th</sup> April 2026.

Date: 13<sup>th</sup> April, 2026

Place: Mumbai

Deputy Secretary

State Election Commission, Maharashtra.



**THE STATE ELECTION COMMISSION, MAHARASHTRA**

**Date: 13<sup>th</sup> April. 2026.**

**NOTICE**

The State Election Commission, Maharashtra invites applications in the prescribed form, from eligible candidates/firms for “**Empanelment of Advocates & Law Firms**” at **High Court of Judicature at Bombay, Mumbai as well as benches at Aurangabad, Nagpur and Kolhapur.**

**2. Eligibility: (For Individual Advocates)**

- 1) Applicant must be a citizen of India.
- 2) Applicant must hold a degree in Law from any recognized university and be enrolled as an Advocate with the Bar Council of Maharashtra and Goa.
- 3) Applicant must not be more than 55 years of age on the date of advertisement.
- 4) The Upper age limit of 55 years shall be relaxed up to 5 (five) years in the case of the applicants who had worked for at least 10 years on or before the date of advertisement as the Assistant Government Pleaders in the High Court.
- 5) Applicant must have at least 10 (Ten) years of practice as an Advocate on the date of advertisement.

**3. Eligibility: (For Law Firms)**

- 1) The Solicitor/Law Firm must be registered under the Statutes of India.
- 2) The Solicitor/Law Firm should have their office(s) in Maharashtra along with required infrastructure for taking up assignment as per job requirement.
- 3) The Solicitor/Law Firm should have relevant experience of at least 10 years.
- 4) The Solicitor/Law Firm should have annual turnover in terms of professional receipts of Rs.1.00 Crore during each of last three financial years i.e. 2022-23, 2023-2024 and 2024-2025. ( Copy of ITR & Audited Annual Accounts to be attached)
- 5) The Solicitor/Law Firm should have capability, as may be evident from their past experience, in similar work relating to various legal matters.
- 6) The Solicitor/Law Firm must not have been debarred by Department /PSU of Union or State Government.

4. **Procedure to Apply:**

- 4.1 The application, duly filled in, must be addressed to **the Secretary, State Election Commission, First Floor, New Administrative Building, Hutatma Rajguru Chowk, Madam Cama Road, Mumbai-400032.**
- 4.2 Application must reach the above address during office hours on or before **24<sup>th</sup> April 2026.**
- 4.3 “**Application for Empanelment of Advocates & Law Firms**” shall be clearly mentioned on the envelope. It should be noted that application sent to any other place or by any other mode shall not be accepted.
- 4.4 The proforma of Application is available on the official website of the State Election Commission, Maharashtra (<https://mahasec.maharashtra.gov.in> ).
5. Last Date for submission of application is **24<sup>th</sup> April 2026** in office hours (up to 06.15 PM). The applications received after the last date as well as incomplete or illegible or not in prescribed proforma or without necessary enclosures will not be considered.
6. The State Election Commission, Maharashtra reserves the right to shortlist the number of eligible candidates & Firms for interview after scrutiny of the applications.
7. Canvassing or pressuring in any manner by any candidate shall entail disqualification.

**Sd/-**  
**(Suresh Kakani)**  
**Secretary,**  
**The State Election Commission,**  
**Maharashtra**

**APPLICATION FORMAT FOR THE  
“EMPANELMENT OF ADVOCATES” AT HIGH COURT OF  
JUDICATURE AT BOMBAY, MUMBAI, AS WELL AS BENCHES AT  
AURANGABAD, NAGPUR & KOLHAPUR.  
(All fields mandatory)**

Affix recent  
photograph with  
signature  
thereon

1. Full name of the applicant, :-  
Surname first (In Block Capital Letters)
2. Residential Address :-

House/Flat/Bldg. No.-
Road/Area-
Taluka-
District/City-
State-
PIN-
Email I.D-
Mobile No/Tel.No-

3. (a) Date of Birth :-  
(b) Age as on the date of advertisement :-
4. Specify the registration no. & date of  
Enrollment as member of the  
Bar Council of Maharashtra and Goa :-  
(Enclose copy of SANAD)
5. Educational Qualification and experience  
(Enclose copies of Degree Certificates only) :-

(a) Details of the examinations passed: Graduation, Law-graduation, post-graduation, etc.

Name of the Examination	Name of University/ Board/ Institution	Class	Year of Passing

(b) Total number of years of practice: -

Name of the Courts where practiced	Total No. of civil matters conducted	Total No. of criminal matters conducted	Total No. of election matters conducted

(c) State the amount of your professional earnings during the last three financial years (Attach copies of Income Tax Returns as proof) :-

6. Previous employment (if any):

Post Held	Date of Joining	Date of Leaving	Reasons

7. Languages Known:

(Read-----,-----,-----)

(Write-----,-----,-----)

(Speak-----,-----,-----)

8. Have you ever been arrested/detained/prosecuted/ convicted/faced any criminal prosecution by/in a Court of Law for any offence? :- Yes / No

If yes, give details thereof :-

9. Whether you are facing/ have ever faced any disciplinary action from the Bar Council of India or Bar Council of Maharashtra & Goa, or any Bar Association or any other professional body. :- Yes/No

10. Any reported judgements regarding election matters where you have represented any party.

## DECLARATION

1. I have not been compulsorily retired, removed, or dismissed from judicial service or from service in Government or Statutory or Local Authority or failed to complete the probation period in judicial service on any post or in Government or Local Authority.
2. I have not been convicted of an offence involving moral turpitude.
3. I have never been debarred or disqualified by the Bar Council of India, Bar Council of Maharashtra & Goa or any other Bar Council.
4. I do hereby affirm that all the details in the application are true and correct as per my knowledge and if any statement/particular therein is found untrue, my empanelment, if made, shall stand automatically cancelled and I shall be liable for further necessary action.

**Date:-**

**Place:-**

**Signature of the Applicant**

### **N.B**

- A) Candidate shall enclose self-attested photocopies of documents specified in the application, and Character Certificate issued by any two Senior Advocates/Senior Counsels. Except these, no other documents shall be enclosed.
  - B) The applicant shall affix his recent passport size photograph with signature thereupon.
  - C) Unsigned application or application not properly filled in or and those without required enclosures shall be summarily rejected.
-

**APPLICATION FORM FOR THE LAW FIRMS AT HIGH COURT OF JUDICATURE AT BOMBAY, MUMBAI AS WELL AS BENCHES AT AURANGABAD, NAGPUR & KOLHAPUR**

1.	Name of the law firm		
2.	Permanent Office Address		
		E-mail	
		Website	
		Phone No.	
		Fax No.	
3.	Profile of the Law Firm	Please provide information in the sub heads given below along with other relevant information as Annexure	
		Year of inception of Solicitor/ Law firm	
		Promoted by	
		Associates in the firms	
		Area of Expertise	
		Services provided	
4.	Team		
		Permanent Team	Please enclose details on a separate sheet giving information about Name, Designation and Skills of the individual team member along with CVs
5.	Organizational Network	Head Office	
		Branch Office (s)	
		Field Office (s)	
6.	Experience	Please enclose a detailed statement of facts containing information regarding the experience in legal drafting, legal research, client interaction, handling of litigations, exposure in various courts, niche expertise, team work & soft skills etc., name of the organization	
7.	Turnover (as per eligibility criteria)	Please enclose audited statement of Accounts for the last 3 years duly verified by Chartered Accountant.	
8.	Any other relevant information		

Declaration: I hereby declare that I have verified the details indicated above and also confirm that all the information submitted is true to the best of my knowledge.

Signature of Authorized Signatory with seal

Place

Date

## DECLARATION

1. Our contract has not been terminated as a disciplinary measure by any Government or Local Authority or PSU of Union/State Government.
2. We or any of our partners have not been convicted of an offence involving moral turpitude.
3. We or any of our partners have never been debarred or disqualified by the Bar Council of India, Bar Council of Maharashtra & Goa or any other Bar Council.
4. We do hereby affirm that all the details in the application are true and correct as per my/our knowledge and if any statement/particular therein is found untrue, my/our empanelment , if made, shall stand automatically cancelled and I/we shall be liable for further necessary action.

**Date:-**

**Place:-**

**Signature of Authorized Signatory with seal**

**N.B**

A) Law firms shall enclose self-attested photocopies of documents specified in the application. Except these, no other documents shall be enclosed.

B) Unsigned applications or applications not properly filled in or those without required enclosures shall be summarily rejected.

---